



EMPLOYEE BULLETIN

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ENERGY CONSERVATION

1. The President has directed that Executive departments and agencies reduce energy consumption by 5 percent for the twelve-month period beginning 1 April 1979 compared with the preceding twelve months. Specific actions to be taken are:

a. Set thermostats in all Federally operated buildings, except where required for health and safety or special purposes, at not more than 65 degrees during working hours and 55 degrees during nonworking hours for the heating season and not lower than 80 degrees for the cooling season.

b. Reduce use of automotive fuels by 10 percent.

2. Each agency must take additional steps to achieve the full reduction goal. Efforts are being made within the Agency to identify areas where energy usage can be reduced without an adverse impact on the Agency's mission.

3. Maintaining a uniform temperature in the building is a difficult job; temperature and humidity levels differ from one area to another. In areas considered uncomfortably warm, employees should use discretion and may wear clothing more comfortably suited to particular office conditions (i.e., no coats or ties for men).

4. Management of energy usage requires the support of all employees if the Agency is to meet the President's goal. Energy conservation pamphlets have been placed in Credit Union offices. Continued cooperation by participating in carpools and reducing energy usage in both home and work environments will make a significant contribution in meeting our nation's energy objectives.

DISTRIBUTION: ALL EMPLOYEES (1-6)